

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 104

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	----- is type of optical Disk.	Floppy Disk Drive	CD	Hard disk	Pen drive	B
2	----- means raw type information.	Information	DATA	Program	System	B
3	----- means set of commands given to the computer.	Input	Program	Language	Indications	B
4	----- printer gives color prints output.	Monitor	Xerox	Inkjet	Dot-matrix	C
5	----- virus spoils COM and EXE extension files.	File	Data	System	Processor	A
6	: : : : : is the shortcut key to display field codes?	Alt + F9	Ctrl + F9	Shift + F9	Space + F9	A
7	: : : : : items are placed at the end of a document	Footer	Foot Note	End Note	Header	C
8	: : : : : cannot be resized.	Dialog Box	Window	Word	Wizard	A
9	: : : : : . Option is use to change of margins.	Data	Insert	Page Layout	Home	C
10	: : : : : . Is made up of Rows and Columns.	Text Box	Rectangles	Borders	Table	D
11	=Upper() Function use to convert text in to : : : : : cases .	Capital	Small	Lower	Upper	A
12	'Σ' is a sign of Auto sum	TRUE	FALSE			A
13	'Σ' is a sign of ____	Summarize Data	Autosum	Subtractions	All of the above	B
14	MS Excel 2019 is powerful ____	spreadsheet package	operating system	programming language	All of These	A
15	____ Means in built formula basically available in Excel	Programs	Value	Figures	Functions	D
16 is available only in PowerPoint.	Slide Show	Window	View	Format	A
17 view is not available in PowerPoint	Normal	Draft	Notes Page	None of these	B

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18 are Transitions available in MS - PowerPoint	Fade	Push	Wipe	All of these	D
19 is Power Point file extension.	.Docx	.pptx	.mdb	.bmp	B
20 option is used to see slide show at some particular time interval.	Time	Rehearse Time	Automatic	Watch	B
21	.org domain code is used to show ___ Site	Government	Commercial	Educational	Organizational	D
22	___ is the short form of Weblog	WB	WL	Blog	None of these	C
23	___ Email Server is developed by Google Company	Hotmail	Yahoo mail	Gmail	None of these	C
24	___ is necessary to connect our Computer with Internet.	Telephone Instrument	Modem	CD drive	Pen Drive	B
25	___ is standard Internet protocol.	IPX	SPX	TCP/IP	ITC	C